Custom Report: KEES Eligibility – This report was designed to help identify students who may not qualify to receive the KEES Scholarship based on their schedule and number of credits. This report should be used as a guide for schools to facilitate eligibility review. Complexities in schedules may necessitate further review of individual student results.

Selection Criteria:
Year: Dropdown that allows the school year to be chosen.
School: Dropdown that allows a school within the district to be chosen.
Calendar: Dropdown that allows a calendar within the school to be chosen.
Ineligible Students Only: When this checkbox is selected, students whose schedules appear eligible for the KEES Scholarship will be excluded.
All Grades or Select Grades: Checkbox that is checked by default so all grades will be returned unless a specific grade or set of grades is chosen. It is possible to use CTRL + Click to select multiple grades.
Select Report Format: Dropdown that allows the user to choose to return the data in PDF (default) or CSV format.

Contact: Kentucky Higher Education Assistance Authority (KHEAA) - Roxanne Lewis
KDE Contact – Crystal Darnell, Office of Education Technology

Pathway: KY State Reporting > KDE Reports > KEES Eligibility
NOTE: Users must be granted access by a local KSIS administrator before they will see this report.

Report Samples:

Eligible Summary Report: Report available in PDF or CSV format. The "total" column represents the number of eligible courses in the student's schedule; the minimum is 5 per year for KEES eligibility.

Name	SSID	grade	total	Eligibility
Granger, Hermione	4846313515	12	4	INELIGIBLE
Potter, Harry	3553214598	12	5	ELIGIBLE
Weasley, Ron	5843135488	12	4	INELIGIBLE

Name	SSID	Grade	Total	Eligibility
Baggins, Frodo	2485613521	12	6.500	ELIGIBLE
Gamgee, Samwise	213548788	11	3.500	INELIGIBLE
Grey, Gandalf	654654654	10	5.000	ELIGIBLE

Suggested Eligible Summary Report Uses:

1. Choose CSV or PDF output.
2. Choose "Ineligible Students only?" option before generating the report to return a list of only ineligible students or, filter the full report by the eligibility column and review student schedules for any that show ineligible. Verify that the student's courses are set up appropriately for KEES eligibility.
3. Run for all students to see credits earned for all students in school and/or district.
   - Search by student name to find a specific student's total credits and eligibility determination.
   - Search by student SSID and the desired grade to generate a report for the specific student for the desired calendar year.

Career and Technical Education Course Limits

According to 11 KAR 15:090 Kentucky Educational Excellence Scholarship (KEES) program, there are some limits on how many credits can be used for Work-Based Learning courses.

> Beginning with the 2018-2019 academic year, each cooperative education course taken during an academic year shall satisfy KEES curriculum requirements if the course has been approved by the Office of Career and Technical Education as a work-based learning experience in a career pathway pursuant to 705 KAR 4:123 and 705 KAR 4:041. For all other cooperative education coursework, only one (1) course per academic year shall count for purposes of satisfying KEES curriculum requirements.

The only courses that are allowed to have more than 1 credit per course code are the Career Pathway Cooperative Education Courses. **All other Experienced-Based Work courses including internships are capped at 1 credit per course code. This report will cap Experience-Based Work courses at 1 credit while allowing the Career Pathway Cooperative Education Courses to have more than one credit.**

Approved Cooperative Education for CTE (Career and Technical Education) courses provides supervised work site experience related to the student's identified career pathway. A student must be enrolled in an approved pathway course during the same school year that the co-op experience is completed or have already completed the pathway the previous year. Students who participate receive a salary for these experiences, in accordance with local, state and federal minimum wage requirements according to the Work Based Learning Manual.

Approved Cooperative Education courses:

030790	Agricultural Education Co-op
060107	Business Education Co-op
080707	Marketing Education Co-op
110918	Computer Science Co-op
170601	Co-op (Nursing)
200191	Co-op: Consumer and Family Management
200210	Co-op: Early Childhood Education
200291	Fundamentals of Teaching Co-op
200409	Co-op: Culinary Arts
200491	Co-op: Food Science and Dietetics
200690	Co-op: Hospitality, Travel, Tourism and Recreation
200810	Co-op: Fashion and Interior Design
210330	Engineering Co-op
460180	Co-op (Masonry)
460229	Co-op (BAM)
460242	Co-op (Carpentry)
460345	Co-op (Electrical)
460518	Co-op I (Plumbing)
460880	Co-op (Air Cond)
461063	Co-op (Fire Service/EMT)
461096	Co-op (Public Services/Protective Services)
461097	Co-op (Pre-Law)
470135	Co-op I (Electronics)
470305	Co-op I (Ind Maint)
470442	Co-op I (Diesel)
470501	Co-op I (Auto)
470601	Co-op I (Collision Repair)
470929	Co-op (Machine Tool)
480142	Co-op I (CAD)
480301	Co-op I (Graphic Tech)
480541	Co-op I (Welding)
480741	Co-op I (Wood)
480803	Co-op I (Metal Fab)
480950	Media Arts Co-op
499910	Industrial Education Co-op